

# Safety is our business



As Chief Executive Officer, I recognise the importance of maintaining high standards of health and safety performance, and will treat health and safety objectives with the same importance as productivity and quality. It is the intention of Telefonica UK Limited to provide and maintain, so far as reasonably practicable, a safe and healthy working environment. The Company will comply with legislation and provide safe systems of work for its employees, for visitors, contractors and members of the public on Telefonica UK Limited premises.

Telefonica UK Limited regards the promotion of health and safety measures as a mutual objective for management and employees. The emphasis will be on the need to continually improve health and safety performance. It requires all of us to play our part so let's work together to ensure that our workplace is a safe and healthy one.

**Lutz Schüler**  
Chief Executive Officer

## Company Responsibility

It is company policy to:

- Provide safe and healthy working conditions
- Avoid accidents and injury and work related ill health.
- Ensure all employees are aware of hazards and hazardous material at the workplace
- Protect the public who come into contact with the Company and its products
- In consideration to our "neighbours" we will liaise with third parties, about all activities which could impact on either party
- Comply with legislation and other requirements as decided by the business
- Provide appropriate financial and professional resources
- Provide and publish health & safety processes
- Provide training instruction and supervision to enable employees to work safely and efficiently
- Provide all necessary safety devices and protective equipment and to supervise their use
- Consult with and engage our employees
- Comply with the Telefónica Corporate Occupati

## Administration

The policy will be reviewed, at least annually following Management Review, and amended as necessary to reflect changes in current legislation, codes of practice and changing working conditions.

## Employee Responsibility

Employees have a responsibility for themselves, their colleagues, visitors and members of the public, and have a duty to:

- Work safely and efficiently
- Use necessary safety devices and equipment provided
- Not interfere with, damage or misuse equipment, materials or facilities provided for reasons of health and safety
- Meet statutory regulations
- Report incidents immediately that have led or may lead to personal injury or damage to property.
- Adhere to Company processes for securing health and safety at Work
- Provide the company with any information which may lead to the introduction of measures to prevent recurrence of accidents

## Contractor Responsibility

Contractors working on Company premises are required to:

- Comply with Company rules and standards
- Comply with legislation, codes of practice, procedures of work etc.
- Report to a Company representative accidents and injuries to any individual
- Work in a safe manner
- Ensure their activities do not put at risk Company employees and others while on Company premises.